

# AHMED IKRAM ULLAH

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271072201631

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## SALES MANAGER - DATA ENTRY SPECIALIST - PROJECT COORDINATOR

Experienced professional with over 20 years of expertise in sales, customer service, project coordination, and bill collection. Skilled in telecommunications, operations, and construction project management. Strong in sales and marketing strategies, team leadership, and technical qualifications. Committed and adaptable.

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## KEY COMPETENCIES

Data Entry	Networking	Project Coordinator
Communications skills	Team Building	Operations Assistance
Sales	Leadership	Exceptional organizational skills
Customer Service	Negotiation	

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## PROFESSIONAL EXPERIENCE

The Sultan Center **2023 - Present**  
**Information Management Coordinator**

- As a Data Entry Specialist, I am dedicated to swiftly and accurately entering data into systems while maintaining the highest standards of quality control. Additionally, I collaborate with team members to streamline data entry processes and uphold data integrity across all platforms.

UNILINK General Trading & Contracting Company **2020 - 2023**  
**Sales Supervisor**

- Oversaw sales operations at UNILINK General Trading & Contracting Company, leading a team to achieve targets and deliver exceptional customer service. Managed client relationships and executed effective sales strategies.

Kuwait Airways Corporation **2012 - 2020**  
**Bill Collector**

- Managed bill collection activities at Kuwait Airways Corporation, ensuring timely and accurate collection of outstanding payments. Implemented effective debt recovery strategies and maintained professional relationships with customers. Achieved targets and contributed to the financial abilities of the organization.

Ismael Karam Gen. Trading Co. Kuwait **2008 - 2010**  
**Manpower Project Co-Ordinator**

- Coordinated manpower projects at Ismael Karam Gen. Trading Co., overseeing workforce management and project execution. Ensured efficient allocation of resources, monitored project timelines, and facilitated effective communication between teams. Contributed to the successful completion of projects within budget and schedule constraints.

Abdul Hameed Al Eesa Co. Kuwait

2008 - 2010

**Construction Project Co-Ordinator**

- Coordinated construction projects at Abdul Hameed Al Eesa Co., ensuring efficient execution and timely delivery.

Al Hamada Logistics Co. Kuwait

2004 - 2006

**Sales and Marketing Executive**

- Implemented sales and marketings strategies at Al Hamada Logistics Co., driving revenue growth and expanding market reach. Managed client relationships, executed promotional campaigns, and achieved sales targets.

Al Farraj Mobile Co. Center, Kuwait

1994 - 2004

**Sales/Customer Service Representative**

- Managed sale sand customer service operations at Al Farraj Mobile Co., while also performing cell phone technician and programming duties. Ensured customer satisfaction, supervised sales team, and provided technical support for cell phone repairs and programming

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**TECHNICAL QUALIFICATIONS**

- TELE-COMMUNICATIONS
- ADMINISTRATION
- COMPUTER COURSES
- COMPUTER PROGRAMMING

**PASSPORT DETAILS**

PASSPORT NO: DT1320344

ISSUE DATE: 08 JANUARY, 2024

EXPIRY DATE: 06 JANUARY, 2029

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**EDUCATION**

I.com (Accounting)

**REFERENCES**

References available upon request