

# MUHAMMAD ZUBAIR TAHIR

■ CIVIL ENGINEER

📍 KUWAIT



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## EDUCATION

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### B.S Civil Technology

The University of Lahore,  
Pakistan

2013–2017

### Diploma in Civil Technology (DAE)

Punjab Board of Technical  
Education Lahore

2008–2011

## SKILLS

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- Proficient in using AutoCAD 2D Civil
- knowledge of structural analysis and design principles
- Skilled in construction management and project planning
- Excellent problem-solving and analytical skills
- Effective communication and teamwork abilities
- Ability to work under pressure and meet deadlines
- MS Applications: Excel, Word, PowerPoint, Project

## PROFILE

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Highly motivated and detail-oriented civil engineering degree holder seeking a challenging position in the field of civil engineering. Committed to utilizing my technical skills and knowledge to contribute to the successful completion of construction projects while ensuring compliance with industry standards and regulations.

## EXPERIENCE

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### Building Inspector

Bahria Town Lahore (PVT). Lahore, Pakistan

2020 – 2024

- Supervised and inspected site work assuring quality of work of residential / commercial projects.
- Prepared daily work schedules, arrangement of recourses such as men, material, and coordination with sub-contractors for a smooth follow of work projects.
- Coordinated with architects, consultant, contractors, sub-contractors and other specialized consultants for finalizing site work related issues.
- Assisted senior engineers in conducting site surveys and inspections.
- Prepared reports on construction progress, quality control and safety measures.
- Collaborated with project teams to ensure accurate implementation of engineering designs.
- Created various project plans and specifications for construction sites.
- Monitored construction activities to ensure compliance with design documents.
- Prepared Completion reports of completed residential and commercial projects.

### Site Supervisor

Syed Imran Haider & Associates (SIHA)

2018 – 2020

- Managed & maintained technical and administrative records for construction projects.
- Provided recommendations in interpreting contractual matters to site engineers.
- Wrote and assembled project documentation for Engineering or construction procurement actions, including drawings, technical specifications, and briefs, scope of work, contracts and tender documents.
- Monitoring and inspecting work undertaken by contractors.

## EXPERTISE

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### Languages

- Urdu – Native
- Arabic – C2
- English – C1
- Hindi- C1
- Punjabi- C2

## EXPERIENCE

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- Provide technical advice on safe designs and construction.
- Monitor and inspect all work undertaken by contractors to ensure structural soundness.
- Perform a variety of civil/site design tasks and may be involved in multiple projects at the same time.
- Work with designer staff on the development of construction drawings.

### Research Associate Civil

The Urban Unit (Deputy Commissioner Office)  
Narowal, Pakistan

2017 – 2018

- Carried out government building (School, College, Filtration plant) inspections and ensured compliance to regulations.
- Update dashboards to monitor progress of ongoing development projects.
- Conduct onsite visit with deputy commissioner and deputy director development to monitor progress of development projects.
- Worked co-operatively with senior staff to develop grading plans, site plans and subdivision servicing plans & profiles.
- Conducted On-site inspection of soling, drain, sewer, water main & roadwork construction.
- Acted as a field survey engineer and taking on-site pictures by application.
- Sets up and performs a variety of analyses using appropriate instrumentation with routine and non-routine methods.
- Perform multi-task and work independently in a team-based environment.

### Site Supervisor

The A2 Zee Estate & Builders (PVT) Ltd.  
Lahore, Pakistan

2015 – 2017

- Technical supervision of the ongoing civil projects.
- Co-ordination with contractors and society engineers to maintain the project speed at the construction site.
- Supervises and coordinates construction activities at the work site.
- Control any wastage and improve quality of workmanship.
- Work out the requirements of different material for construction.
- Prepare and submit the monthly and daily progress reports.
- Inform the senior engineer/project engineer of the requirement of materials.
- Discuss technical problems with senior engineers.
- Expert Knowledge and Technical Skills: