



THASLEEMA.S

MEDICAL CODER (CPC)

+965 65586290

thasleemasajar@gmail.com

Kuwait

COMPUTER SKILLS

- Windows, MS-Office

LANGUAGE SKILLS

- English, Malayalam and Tamil

PERSONAL ATTRIBUTES

- Passionate about the insurance industry and learning new trends in the industry
- Very good at striking positive relationships with clients, vendors and team members
- Excellent communication, with clear and assertive professional language
- Self-confident and motivated to take up challenging assignments
- Fast learner, motivated to constantly improving my skills and knowledge

INTRODUCTION

CPC-medical coder, Seeking a responsible position in health organization, Which gives me a chance to improve my knowledge, enhance my skill in the field of medical coding & enable me strive towards the overall development of in the same field.

SKILLS SUMMARY

- ICD-10
- CPT
- HCPCS Level II codes
- Medical terminnlogy
- Profound knowledge in anatomy, physiology
- Disease management
- Able to learn encoding system
- Computer skills , MS-Office
- Ability to work under pressure with team
- Verbal and written communication

RESPONSIBILITIES

- Codes diseases, conditions, and procedures for inpatients, outpatient surgery, emergency room, laboratory and radiology visits .
- interact and complete follow-up of patient accounts to maximize reimbursement.
- Review, develop, modify, and adapt relevant client procedures, protocols, data management systems to ensure compliance with organization's policies. Interact with providers and management to review and/or implement codes and to update charge documents.
- Communicate with other clinical staff regarding documentation.
- Researches all information needed to insure complete billing process including obtaining medical records and required data from physicians.
- Attends and participates in required hospital education programs in order to maintain and enhance their coding skills and stay abreast of changes in codes, coding guidelines and regulations.
- Able to transform medical diagnoses, procedures, and injuries into designated numerical codes.

PASSPORT & VISA DETAILS

- Valid Indian passport
- Passport No: U9716686
- Expiry Date: 12-02-2031
- Kuwait family visa
- Civil id no:297021902783

PERSONAL DETAILS

- Nationality: Indian
- Marital Status: Married
- Date of Birth: 19-02-1997

PROFESSIONAL REFERENCES

- Can be provided on request

WORK EXPERIENCE

- 1 year experience in Evaluation & Management IN/OUT patient medical coder Intumediq medical coding and billing solutions kerala ,india

EDUCATION

- Certified professional coder(CPC)-APPROVED by AAPC-2023 (Arown Academy kerala)
- Bachelor of science kerala university-2017
- Board of higer secondary examination- 2014
- SSLC - 2012

DECLARATION

- I hereby declare the above given information is correct & complete to the best of my knowledge & belief.

Place: Kuwait

Date :

Thasleema s

Register No : 24514601/14113024



FACULTY OF SCIENCE

The Senate of the University of Kerala hereby makes known that **Thasleema S.** has been admitted to the Degree of Bachelor of Science, she having been certified by duly appointed Examiners to be qualified to receive the same, and having been by them placed after passing the prescribed Examinations, in the **B** Grade for the First Degree Programme in **Botany** under the Choice Based Credit and Semester system held in **April 2017** .

Given under the seal of the University

University Buildings

Thiruvananthapuram October 01, 2018



Phomih

Vice Chancellor

0535700

COPY

Ref.:AMCB/AOB39002

Certificate of Course Completion



AROWN ACADEMY

ISO 9001:2015 Certified

Awarded to

THASLEEMA.S

*in Recognition of Professional Achievement
for Successfully completing
the Medical Coding & Billing course from*

23/01/2023 To 10/5/2023 (120Hrs)

which is conducted by

AROWN ACADEMY

CALICUT (H.O.) ERNAKULAM PERINTHALMANNA THRISSUR KANNUR
4th Floor Silver Plaza Building Mavoor Road, Calicut, Kerala. Pin - 673004
mail: mail@arown.in, www.arown.in
Ph : +91 8086099920

*Head of Department
Dr. Munna M*



AAPC Approved Center

*Managing Directors
Deepak M
Sujith S*





Ref NO: 2023145

Date:10/07/2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms.Thasleema S , Daughter of Badarudeen NK worked as a Medical Coder Trainee in our company from 08-10-2023 to 10-07-2024, a total nine month with our entire satisfaction. During her working period we found her a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.She is amiable in nature and character as well. We have no objection to allowing her in any better position and have no liabilities in our company.

We wish her every success in career.

Sincerely
Mohammed Shabeer A
Operations Manager





Location: Mannarkkad-Palakkad

Internship Training certificate

TO WHOM-SO-EVER IT MAY CONCERN

This is to certify that **Ms.Thasleema S** has completed Three month Internship programme from 08-10-2023 to 08-01-2024. During the period of her Internship programme with us she was found punctual, hardworking and very good Job Knowledge.

We wish her every success in career.

Mohammed Shabeer A.
Operations Manager





Hereby confers upon

Thasleema S

the title of

Certified Professional Coder™ - Apprentice

For having satisfied all the requirements and having
successfully passed the examination given by AAPC.

In witness whereof, this certificate is granted by authority
of AAPC

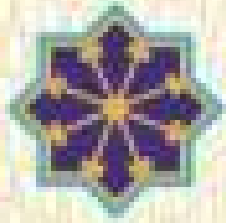
this month of December, in the year two thousand twenty three.

Colleen Guaratone

President, National Advisory Board

[Signature]

CEO



دولة الكويت البطاقة المدنية



STATE OF KUWAIT CIVIL ID CARD



Civil ID No

297021902783

الرقم المدني

تسليما صافيا بيفي

الاسم

Name **THASLEEMA SAFIYA BEEVI**

Passport No

U9716686

رقم الجواز

المدير العام

Nationality **IND**

الجنسية هندی

Sex

F

الجنس انثى

Birth Date

19/02/1997

تاريخ الميلاد

Expiry Date

26/07/2025

تاريخ الانتهاء

