

MUHAMMAD ABDULLAH ZAHEER

PERSONAL PROFILE



<p>Postal Address:</p> <p><u>FL-23, A-26, Karachi Apartment off University Road, Block-11, Gulshan-e-Iqbal, Karachi</u></p> <hr/> <p><u>Cottage No: – 50, Block No: A</u> <u>2nd Floor Ar.Rahim Villas Apartment</u> <u>Near Rajputana hospital</u> <u>Qasimabad, Hyderabad</u></p> <hr/> <p><u>Cell No. +92.303.3533595</u> <u>Phone No. +92.334.3233829</u> <u>E-mail: ansari.abdullah01@gmail.com</u></p>	<p>Father's Name: Qazi Abdul Sattar Surname: Ansari CNIC No: 41301-5230043-5 Date of Birth: December 24th, 1984 Marital Status: Single Religion: Islam Nationality: Pakistani Languages: Arabic, English, Urdu, and Sindhi</p>
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CAREER OUTLINE

I am highly enthusiastic and confident person with a desire to succeed in a fast moving environment. I am a hardworking individual who is not afraid of changes and can adapt easily into any given environment with good group dynamic skills. I am also a good communicator with first class management skills motivated by responsibility and constantly working to improve skills in all aspects of job performance, whilst thriving under pressure. I consider myself very reliable, trustworthy and always try to work to the best of my ability. Searching-out a real opportunity to build-up operational know-how, where technology and digital solutions redefine the future within one of the world's most outstanding and successful international / multinational institutions / organizations, that we all want a well-off life and it is one of the universal natural objectives to strive for.

ACADEMIC QUALIFICATION

DEGREES	UNIVERSITY/BOARD	EDUCATIONAL/PROGRAMS	YEAR
Postgraduate	University of Sindh	Master in Islamic studies four years program	2007
Graduation	University of Sindh	Bachelor in political science two years program	2005
Intermediate	BISE	Intermediate in science pre-engineering	2003
Matriculation	BISE	Matriculations in science	2001

EXTRA COURSES

- Alhamdulillah, I have achieved complete success in this 40-day “Training Courses for Teachers”. Which was Organized by the Alamgir Welfare Trust International, Karachi, in 2016
- Alhamdulillah, I have secured outright victory in the 40-day Training Course for Teachers. “The method of making the Arabic syllabus (Qurani Qaida), and the training of the layout sequence” Which was Organized by the Schools of Quran Education, Karachi, in 2016
- Alhamdulillah, I have attended with complete success in 7 days' workshop for blind people. “Which are taught how to teach blind people in Braille language” Which was Organized by an Institution, Karachi, in 2016
- Alhamdulillah, I have attended with complete success in the 3-day workshop for primary school children. “Which are taught how to teach children on board” Which was Organized by an Institution, Karachi, in 2015
- Alhamdulillah, I've achieved with complete success in the 60-day Training Course for “Teachers of Quran”. Which was Organized by the Association for Quran Education, Karachi, in 2010
- Alhamdulillah, I've achieved with outright victory in the 3 years Diploma Course in “Religious Studies” Which was Organized by the Federation of Islamic Madrasas of Pakistan in 2009
- Alhamdulillah, I Attended 3 months Certificate Course in “MS Office” Which was Organized by the NAVTTC, Islamabad, in 2008
- Alhamdulillah, I've achieved with outright victory in the 3 years Diploma Course in “Understanding of the Holy Qur'an” Which was Organized by the Isra Islamic Foundation, Hyderabad, in 2005

TRAININGS

- One year training in CSR/TSR from The Glory of Quran online institute in 2011
- 06 Months Worked as a Supervisor Trainer project of Revenue Department in Deloitte Audit Firm Karachi
- I also received children's experience in Physical Education in Schools.

EMPLOYMENT EXPERIENCE

Lecturer-August 2008 to 2010

- Plan and conduct lectures with focus in Islamic study and history.
- Develop courses syllabus with focus on the current pattern introduced by ministry of education, Sindh Pakistan.
- Profound management skills with demonstrated proficiency in leading and mentoring students to maximize their levels of productivity while forming a classroom brainstorming sessions.
- Ability to work effectively and efficiently with good communication skills.
- I currently teach online classes on the subject Services. Quran with Tajweed and this translation, Hadith and this Arabic Grammar.

CHARACTERISTICS

- Can research, collect and compile information.
- Capable to perform office tasks along with skilled in educational letter writing, report writing and speech classes.
- Can maintain and update quantitative and qualitative policies scheduled or statistical databases.
- Can understand and value the work of policy-oriented institutions.
- Can demonstrate an interest in, and aptitude for, working in an international / multinational institution / organization.
- Can prove the ability to learn quickly new things and adapt the challenging environment.
- Can work in teams toward a common goal, making a significant contribution to the team's work, sharing information within the team.

INTERESTS

- To do research and development in the field of Islamic study
- To be part of some teaching oriented organization and to check my management capabilities.
- To be a practical, hardworking, skilled and competent Teacher
- Possess a good academic record and can be a good asset to any Organizations who working on Education Sector.
- I work in the construction of mosques and madrassas and I'm interested in preparing his report.

TECHNICAL/COMPUTER EXPERTISE

TOOLS

- Microsoft Excel
- Microsoft Access
- Microsoft PowerPoint
- Microsoft Word
- Local area Network
- Internet Browsing

LEVELS

Expert
Expert
Expert
Expert
Expert
Expert

REFERENCES

Dr.Abdulkhalique Ansari

Ex-Chairman & Prof. Department of
Chemical Engineering Mehran University
Of Engineering and Technology, Jamshoro
Hyderabad Sindh Pakistan

Dr.Sana-u-Allah Bhutto

Professor & Dean Department of
Islamic Culture University of Sindh
Jamshoro Hyderabad Sindh Pakistan